



2023-2024

Congratulations on making Novae!

Novae Attendance Policy	2
Excused Absences	2
Unexcused Absences	2
Excused Absence Procedure	2
Conflicts with Other CHS Activities	3
Dues	3
Fundraising	3
Solo Auditions	3
Inter-Group Correspondence	4
Rehearsal Schedule	4
Performances and Events	4

Novae Attendance Policy

Students are expected to be present whenever possible. However, the CHS Choral Department understands that students have many worthwhile experiences from which to choose during their time in school. Conflicts with other events often arise and circumstances come to bear that sometimes require an absence. This year we are requiring **75% attendance** at rehearsals, with limited exceptions, see below. While we don't require 100% attendance, we do ask for 100% accountability, if a rehearsal is missed, excused or not, we ask that you make an effort to figure out what was missed, and keep pace with the rest of the group.

Excused Absences

- Illness or medical emergency
- Death in family
- Participation in a **previously planned** major family event (wedding, religious ceremony, reunion, etc.)
- All excused absences must be reported to Mr. Jackson and Miss Meyer

Unexcused Absences

- No call/no show to rehearsal, dress rehearsal, or performance
- No prior notice of conflict
- Work (Failure to give your boss proper notice of a rehearsal/performance that has been on our calendar for months is not an excuse.)
- Babysitting – make family arrangements to accommodate your schedule as a student.
- Out-of-town visitors (“But it’s the ONLY TIME I can see uncle Fred”)
- “But I couldn’t get a ride...”
- Routine appointments that can be scheduled for other times (dental/eye exams, doctor checkups, driving school, etc.)

An unexcused absence from a major performance/concert or below 75% attendance (see exceptions above) to rehearsal **will result in removal from the ensemble** with no financial refund. Major performances are those that have been on the calendar all year.

Excused Absence Procedure

- Any potential conflict must be communicated (text/call/email/Square) to Mr. Jackson and Miss Meyer **two weeks prior** to the absence (except in cases of accident or medical emergency). You must receive feedback/approval before the absence is considered excused.

Conflicts with Other CHS Activities

- We do not want your participation in Novae to unequivocally preclude you from engaging with and developing other talents at CHS (i.e. sports, clubs, theater), and we will work to determine the best solution if/when potential conflicts arise. Letting us know ASAP about schedules of conflicting activities will help us work out a plan for attendance. However, life is about balancing priorities, and being a member of Novae is being a member of a team - and you will have 13-20 other members depending on you. Remember the timeline of your commitments.

Dues

- \$600* per student, which covers
 - Nordonia a Cappella Festival, Kettering Acafest, travel, and workshop fees*
 - Arrangement Costs
 - Costs associated with recording
 - Novae T-Shirt
 - Various non-budgeted incidentals
- Dues can be paid in full or split into two payments, due by **September 25th, 2023** and **January 10th, 2024**
- Dues can be paid via check in an envelope with the students name and made payable to “Centerville Choral Boosters” to the dropbox in the choir room, or via [Venmo](#), to the CHS Choir Treasurer Jeri Torrero, @jери-torrero (as “friend” with 1781 as the last 4 digits of the phone number)

*Please see Mr. Jackson, Miss Meyer, or Mrs. Korpusik with any financial concerns. If you want to be a part of Novae, we will not permit fees or dues to stop you.

Fundraising

- Group fundraising opportunities are provided through the school to help with travel expenses.
- Novae specific fundraising (if desired) will be handled by Novae parents. In the past, successful events like “restaurant takeovers” and car washes have proven lucrative.
- Obviously, the more money raised, the more money can be applied toward either recording or travel expenses.

Solo Auditions

- Solo Auditions - when requested they can be recorded using any audio recording device (phone, computer, etc) and submitted to Mr. Jackson and Miss Meyer in Square.

Inter-Group Correspondence

- Square app - Novae will use Square, the platform CHS is using for parents and students to communicate with teachers, coaches, etc
- Google Drive - We also have a Novae Google Drive to share music, documents, and audio files. This is most easily accessible if you have an existing google account (CHS email blocks access to Google Drive and folders.), but we should soon be transitioning to a Drive connected with CHS emails.
- Band - We will additionally be using the Band app primarily for intergroup communication, rehearsal updates, solo auditions, etc.
- Students **NEED** to be able to access all three of these apps, as it will severely hamper efforts to have organized communication and rehearsals without them!

Rehearsal Schedule

- Novae meets two evenings per week on Mondays & Wednesdays from 6-8pm.
- Impromptu Rehearsals - Only when necessary to prepare for upcoming performances.

Performances and Events

- All Choir FUNdraiser, **September 27th, 7:00 pm** in the PAC
- Fall Choral Show: I Love the '80's, **October 19th-20th, 7:30 pm** in the PAC (dress rehearsals October 17th & 18th at 6:00 pm)
- Kettering Acafest, **November 10th & 11th**
- Songs of The Season, **December 5th, 7:30 pm** in the PAC
- Nordonia Acafest, **February 16th-17th**, overnight to Nordonia HS*
- Forte Video Release, **February 22nd & 23rd, 7:30 pm** (dress rehearsal February 20th-21st 6:00 pm)
- All District Choir Celebration, **March 13th 7:00 pm** in the PAC
- Senior Recognition Concert, **May 8th, 7:30 pm** in the PAC
- A Cappella Showcase Concert, **May 11th, 7:30 pm** in the PAC
- Novae Solo Concert, (Spring date TBD)

Please email novae.aca@gmail.com if you have any questions or concerns.

Trey Jackson - (937) 903-6259

Kath Meyer - (937) 546-5906